

Lacunae Style Sheet for Contributors

Lacunae invites submissions of original psychoanalytical articles. You are asked to submit an electronic copy of an article in Word format. The Editor may request a hard-copy version subsequent to submission of an electronic copy. All submissions go through a blind peer review process.

Please ensure that electronic copies contain author's full name, full address for correspondence, telephone number and email details. Also include a brief biography for publication at end of the article. Please inform the Editor if address for correspondence (including email) should **NOT** be published at the end of the article for readership purposes.

Contact the Editor for any additional information on the style sheet at editorlacunae@gmail.com. See also <http://appipsychotherapy.com/publications/> for the Style Sheet and Guidelines for contributors.

Style Sheet and Writing Guidelines

The style adopted for *Lacunae* is based on the latest version of the Publication of the American Psychological Association (APA).

The following is a summary of the basics of the APA format of citation and referencing, which contributors should use as a guide:

1. **Article Title:** Upper Case in Title and flush to left margin.
2. **Author's Name:** Positioned below title and flush to left margin
3. **Typing Format:** Font Georgia; Font size 12; One and a half spacing.

4. APA Citation Basics:

Follow the author-date method of in-text citation, that is author's last name, the year of publication and page number if applicable should appear in the text. For example: (Lacan, 1972, p. 72). A complete reference should appear in the reference list at the end of the paper.

If referring to an idea from another work but NOT directly quoting the material, or making reference to an entire book, article or other work, only make reference to the author and year of publication using in-text reference. Cite republished work in text, e.g. Freud (1932/2001).

5. In-Text Citation Capitalisation, Quotes, and Italics/Underlining:

When referring to the name of a book, journal etc. in the text, italicise the title e.g. *Ornicar*?

Capitalise major words in titles of books and articles within the body of paper. Exception is in reference list where first word in title is capitalised only and after that only first word following a colon, an em dash or proper nouns.

6. Short Quotations:

Direct quotes from a work require inclusion of the author, year of publication, and the page number for the reference (preceded by "p."). Enclose quotes in double quotation marks. When quoting quote within quotes, enclose the quoted quotes in single quotation marks within double quotation marks.

7. Paragraphs:

Indent five spaces from left margin. Paragraph headings should be flush to left margin.

8. Extended Quotations:

Place direct quotations longer than forty words in a free-standing block of typewritten lines without quotation marks. Place the quotation on a new line, indented five spaces from the left margin. Type the entire quotation on the new margin, and indent the first line of any subsequent paragraph within the quotation five spaces from the new margin. Maintain double spacing throughout. Parenthetical citation should come after the closing punctuation mark.

9. Summary or Paraphrase:

If paraphrasing an idea from another work, only a reference to the author and year of publication is required for in-text reference, but page number may be provided in addition.

10. Citing an Author or Authors:

- **A Work by Two Authors:** Name both authors in the signal phrase or in the parentheses each time the work is cited. Use the word "and" between the authors' names within the text and use the ampersand in the parentheses. Research by Smith and Jones (1994) supports ... or (Smith & Jones, 1994)
- **Three to Five Authors:** List all the authors in the signal phrase or in parentheses the first instance the source is cited. For example, (Jones, Doe, Sun, Blake, & Harlow, 1993).
In subsequent citations, use the first author's last name followed by "et al." in the signal phrase or in parentheses. E.g., (Jones et al., 1993)
- **Six or More Authors:** Use the first author's name followed by et al. in the signal phrase or in parentheses. For example, Harris et al. (2001) argued ... or (Harris et al., 2001).
- **Unknown Author:** If the work does not have an author, cite the source by its title in the signal phrase or use the first word or two in the parentheses. Titles of books and reports are italicised; titles of articles and chapters are in quotation marks.
- **Organisation as an Author:** Where the author is an organisation or a government agency, mention the organisation in the signal phrase or in the parenthetical citation the first time the reference is cited. For example, according to the Association for Psychoanalysis and Psychotherapy Ireland (2010), ...

If the organisation has a well-known abbreviation, include the abbreviation in square brackets the first time the source is cited and then use only the abbreviation in later citations.

First citation: (Association for Psychoanalysis and Psychotherapy Ireland [APPI], 2010). Second citation: (APPI, 2010)

- **Two or More Works in the Same Parentheses:** When parenthetical citation includes two or more works, order them in order of the reference list, separated by a semi-colon. For example, (Freud, 1905; Lacan, 1963)
- **Authors with the Same Last Name:** Use first initials with the last names. For example, (E. Johnson, 2001; L. Johnson, 1998)
- **Two or More Works by the Same Author in the Same Year:** In cases of two sources from same author in the same year use lower-case letters (a, b, c) with the year to order the entries in the reference list. Use the lower-case letters with the year in the in-text citation. For example, research by Berndt (1981 a) illustrated that...
- **Citing Indirect Sources:** For a source that was cited in another source, name the original source in signal phrase. List the secondary source in the reference list and include the secondary source in the parentheses. For example, Johnson argued that...(as cited in Smith, 2003, p. 102).
- **Unknown Author and Unknown Date:** If no author or date is given, use the title in signal phrase or the first word or two of the title in the parentheses and use the abbreviation "n.d." (for "no date").
- **Electronic Sources:** If possible, cite an electronic document in the same manner as any other document using the author-date style.
- **Citing a Website:**
When citing a website, it is sufficient to give the address of the site within the text. Example: Karnac Books sells psychoanalytic texts (<http://www.karnacbooks.com>).
- **Social Media (Twitter, Facebook and Google+):** Because posts from online social media, such as Twitter and Facebook, are not typically used for scholarly research, specific reference examples aren't included here. However, further information is available at:
http://blog.apastyle.org/apastyle/2013/10/how-to-cite-social-media-in-apa-style.html?_ga=1.98777241.685903024.1492626874

11. References:

- I. All citations in text must appear in reference list at end of article.
- II. Reference list should begin on a new page entitled "References."
- III. Reference list should be in alphabetical order based on author's surname or first author's surname.
- IV. In the reference list, **the first word of the title is capitalised** and all subsequent words of the title are in lower case. Note that following a colon, an em dash or proper nouns, the first word is also capitalised.
- V. **Freudian References:** All references and citations of Freud's work should refer to Standard Edition. For example: Freud, S. (1923/1961). The ego and the id. In J. Strachey (Ed. & Trans.), The standard edition

of the complete psychological works of Sigmund Freud, Vol. 19, pp. 3 - 66. London: Hogarth Press.

- VI. References are 1.5 lines spaced, with hanging indent. Use 5 dashes and a period if more than one text from same author. List articles by same author in ascending date order. Follow a, b, c format if more than one article in the same year. For example:
- Freud, S. (1923/2001). The ego and the id. The standard edition of the complete psychological works of Sigmund Freud. In J. Strachey (Ed. & Trans.), The standard edition of the complete psychological works of Sigmund Freud, Vol. 19, pp. 3 - 66. London: Vintage Press.
- _____. (1927a/2001). Fetishism. The standard edition of the complete psychological works of Sigmund Freud. In J. Strachey (Ed. & Trans.), The standard edition of the complete psychological works of Sigmund Freud, Vol. 21, pp. 152 - 158. London: Vintage Press.
- _____. (1927b/2001). Humour. The standard edition of the complete psychological works of Sigmund Freud. In J. Strachey (Ed. & Trans.), The standard edition of the complete psychological works of Sigmund Freud, Vol. 21, pp. 159 - 166.

- VII. **Newspaper Article:** Unlike other periodicals, p. or pp. precedes page numbers for a newspaper reference in APA style. Single pages take p., e.g., p. B2; multiple pages take pp., e.g., pp. B2, B4 or pp. C1, C3-C4. For example, Doyle, S. (2009, December, 28). Unemployment rates soar in economic crisis. *The Local News*, pp. 1 A, 2A.

E-Book: The reference list entry for an e-book includes the author, date, title, and source (URL or DOI). When a citation includes a digital object identifier (DOI) no further retrieval information is needed. A digital object identifier is a permanent digital identifier used in electronic documents. If no DOI is available, cite URL link instead.

Do not include retrieval dates unless the source material may change over time. For a chapter in an e-book, include the chapter title and page numbers (if available).

Whole E-Book:

Author, A. (date). *Title of book*. Retrieved from <http://xxxxxxxxx>

Author, A. (date). *Title of book*. doi:xxxxxxxxxxxx

Chapter in an E-Book:

Author, A. (date). Title of chapter. In E. Editor (Ed.), *Title of book* (pp. xx-xx). Retrieved from <http://xxxxxxxxx>

Author, A. (date). Title of chapter. In E. Editor (Ed.), *Title of book* (pp. xx-xx). doi:xxxxxxxxxxxx

The in-text citation includes the author and date, as with any other APA style citation.

12. Reference Format Examples:

- I. **Book Format:** Author, A. A. (Year of publication). Title of work: Capital letter also for subtitle. Location: Publisher.

Print Book: Fink, B. (2004). *Lacan to the letter: Reading *Écrits* closely*. Minneapolis, MN: University of Minnesota Press.

E-Book (with DOI): Schiraldi, G.R. (2001). *The post-traumatic stress disorder notebook: A guide to healing, recovery and growth* [Adobe Digital Editions version]. doi: 10.1036/10071393732.

Corporate Author: American Psychiatric Association. (2000). *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.

- I. **Edited Book, No Author:**
For example: Duncan, G. J., & Brooks, J. (Eds.). (1916). *Consequences of trauma*. New York: Russell Sage Foundation.
- II. **Journal Article Format:** Type the journal article in lowercase except for first word of title, type journal title in uppercase. Italicise the journal title and volume number. Include the issue number in parenthesis if journal is paginated by issue. Type the DOI if an electronic source. Examples:
 - Adam, R. (2016). What does it mean “to mourn”? *Lacunae*, 13, 40-59.
 - Tony, R. (1996). The theory of listening. *The New State*, 15 (30), 5-13.
 - Miller, J.- A. (2003). H2O: Suture in obsessiveness. *The Symptom*, 4. Retrieved from <http://www.lacan.com/suturef.htm>.
- III. **A Translation:**
 - Lacan, J. (1957-58). Seminar V: The formations of the unconscious. (C. Gallagher, trans.). Retrieved from <http://www.lacanianireland.com/web/wpcontent/uploads/2010/06/Book-05-the-formations-of-the-unconscious.pdf>.
 - Laplace, P. S. (1951). *A philosophical essay on probabilities*. (F. W. Truscott & F. L. Emory, Trans.). New York: Dover. (Original work published 1814).
Note: When you cite a republished work, like the one above, work in your text, it should appear with both dates: Laplace (1814/1951).
- IV. **Edition Other Than the First:** Helfer, M. E., Kerne, R. S., & Drugman, R. D. (1997). *The battered child* (5th ed.). Chicago, IL: University of Chicago Press.
- V. **Article or Chapter in an Edited/Translated Book:** Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. Editor & B. Editor (Eds.), Title of book (pages of chapter). Location: Publisher:
 - Lacan, J. (1958/2006). The direction of the treatment and the principles of its power. In B. Fink (Ed.) *Écrits, First complete edition in English*. New York, W.W. Norton and Co.
- VI. **Multivolume Work:** Boardman, P. (Ed.). (1976). *Dictionary of Ideas* (Vols. 1-4). New York: Blank Press.
- VII. **An Entry in an Encyclopedia:** Hoffman, G. (1995). Displacement. In *The Freudian Encyclopedia* (Vol. 2, pp. 501-508). Chicago: Tabula Press.

13. Footnotes:

Use to provide additional content. Use infrequently to supplement or amplify content in text or to strengthen discussion. Number sequentially.